



By-law Enforcement Officer (Seasonal)

The Municipality of Bayham is seeking a candidate for a Seasonal By-law Enforcement Officer. Reporting to the By-law Enforcement Officer, the Seasonal By-law Enforcement Officer is primarily responsible for beach and park-related seasonal by-law enforcement in support of Bayham's paid parking pilot program at the East Beach from April until September. The Seasonal By-law Enforcement Officer will work positively with the public in the enforcement of parks and parking provisions by-laws and associated legislation.

This position is primarily based in Port Burwell. This is a non-union position.

The ideal candidate will possess:

- Graduate of or current enrollment in a post-secondary program in Police Studies/Foundations, Law & Security, Justice & Administration or related discipline.
- 1-2 years' experience with by-law enforcement, law enforcement, security, and/or provincial offences and other demonstrated knowledge and skills associated with educational background.
- Strong interpersonal, communication, and public relations skills. Ability to deal effectively with external contracts and with the public with discretion and tact.
- Working knowledge of Property Standards Ontario Court System, Provincial Offences Act, Municipal Act, and other related legislation.
- Municipal Law Enforcement Officer or Ontario Association of Property Standards Officers training is an asset.
- Municipal experience is an asset.
- Valid Ontario 'G' class driver's licence.

The successful candidate will be required to provide a Vulnerable Sector Criminal Record Check prior to commencing employment.

The compensation for this position is \$19.00 - \$23.00/hour (2025 – work weeks are up to 40 hours) for up to 23 weeks (late-April through September as needed).

A full position description and listing of qualifications and responsibilities for the Seasonal By-law Enforcement Officer position is available on the Municipal website under [Employment Opportunities](#).

Candidates are invited to submit a complete resume and cover letter outlining how the applicant satisfies the provisions of the job posting and job description to the undersigned no later than **1:00 PM on Monday, March 17, 2025**.

Mark Russell, By-law Enforcement Officer / Seasonal Supervisor
Municipality of Bayham
56169 Heritage Line
Straffordville, ON N0J 1Y0
E-mail address: mrussell@bayham.on.ca

The Municipality of Bayham is an Equal Opportunity Employer. If you require accommodation at any time throughout the employment activities process, please contact us at: 519-866-5521, accessibility@bayham.on.ca or by visiting www.bayham.on.ca and we will make every effort to provide appropriate assistance pursuant to the Municipality of Bayham Employment Activities Accommodation Policy.

Personal information collected in response to this notice will be managed in accordance with the requirements of the Municipal Freedom of Information and Protection of Privacy Act, and will be used only to determine eligibility for employment.

Posting Date: February 24, 2025