



December 12, 2024 Council Highlights

Special Meeting since December 5th Regular Meeting was deferred

Bayham Water System Financial Plan Approved

Council received the final Bayham Water System Financial Plan for the Bayham and Richmond water and wastewater systems. The Financial Plan is a key element of ensuring the Municipality is compliant with Ontario Regulation 453/07 under the Safe Drinking Water Act, 2002.

Municipal staff will be submitting Council's resolution and the Financial Plan to the Ministry of the Environment, Conservation and Parks before the end of the year.

By-law Enforcement Officers Appointed for Overnight Parking

Steve Adams and Jamie Pilkey were appointed as By-law Enforcement Officers to assist in overnight parking enforcement, particularly during winter operations. Cars parked on streets overnight during the winter affect the Municipality's ability to clear its roads and maintain roads in accordance with the Winter Operations Plan and Minimum Maintenance Standards.

OPP Detachment Board Request for Funds Approved

The OPP Detachment Board submitted a request to Bayham Council for a contribution of \$5,000 for front-end operational, insurance-related, and legal costs associated with establishing the Board's functions and processes. The \$5,000 would be recouped to Bayham in 2025. Council agreed to contribute the \$5,000.

Rates and Fees Update

The Clerk and By-law Enforcement Officer presented a comprehensive Rates and Fees review. Many of the proposed changes/additions were in the by-law enforcement function to recoup additional staff and resource costs associated with providing services to gain by-law compliance. An updated rates and fees by-law will be presented to Council for adoption on December 19, 2024 along with an updated Facility Rental Policy for consideration.

Rates and fees changes are anticipated to be in force and effect for January 1, 2025.

Consideration of Office Lunch-hour Closure

Council considered a Report from the Clerk regarding the possibility of a lunch-hour closure for the Municipal office. The closure was proposed for January 1, 2025 and

would ensure increased staff coverage to assist residents during the remainder of the business day (830-12 and 1-430). Council requested more information from staff and a Report is expected back in front of Council in March of 2025.

Stop-up and Close of Two Parts of John Street, Vienna

Council received a Report and draft By-law to stop-up and close parts of John Street in Vienna. Parts 1 and 2 on Plan 11R-10901 were considered for disposition in 2022 and the surplus and comment period were completed at that time.

Council adopted the stop-up and close by-law. A conveyance by-law will be before Council on December 19, 2024 to formally convey the lands to the abutting landowners.

2025 Insurance Renewal

Council received a Report from the Chief Administrative Officer in regards to the 2025 Municipal Insurance Program renewal. The premium increase is five percent, which is \$10,568 more than 2024. The majority of the premium increase is associated with general liability and property coverages. The total 2025 insurance premium is \$220,387.

Council approved that the 2025 insurance program be obtained from Marsh Canada.

**For further details, view the meeting agenda and minutes [HERE](#)
and watch the YouTube live-stream [HERE](#)**

DATED at the Municipality of Bayham this 16th day of December, 2024.

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