



January 16, 2025 Council Highlights

Port Burwell East Beach Paid Parking Options

The By-law Enforcement Officer, Treasurer, and CAO jointly spoke to a Report on a paid parking model for the Port Burwell East Beach. Staff proposed a model based on \$4 hourly and \$20 daily charges that would remove the East Beach fully from tax levy support and make it a user-pay asset, where revenues from paid parking would pay for staff time, beach maintenance, increased by-law support, and permit the reserve of excess revenues for capital projects in the 10-Year Capital Plan.

After lengthy discussions between staff and Council, Council approved a one-year pilot program with \$4 hourly and \$18 daily charges, and with the ability for residents to apply for a free beach permit. The pilot program will still have a levy component until a year's worth of results are collected to confirm the best funding approach. Council also established a reserve fund for any excess revenues at the end of the pilot.

More information will be made public as staff build out the internal processes to implement Council's direction. At the end of the pilot, staff expect to report back to Council with the result of the pilot and for further direction regarding the program's future.

Drainage and Building 4th Quarter Reports

The Manager of Public Works and Chief Building Official each presented their 4th quarter reports to Council. 2024 was the first full year with building services being provided as one half of the Bayham/Malahide Shared Services model. 2024 was also Bayham's best for permit fees received, construction value, and new housing starts. Staff anticipate similar successes in 2025 as additional subdivisions continue to progress into the development stage.

Both reports were received for information.

Development Reports

Council received three (3) reports regarding Zoning By-law Amendments:

- ZBA-26/24 Weber 53867 Heritage Line
- ZBA-28/24 Abell 54437 Vienna Line
- ZBA-29/24 Gloin & Grube 56704 Eden Line

All three applications were approved by Council. By-laws to authorize the amendments were approved later in the meeting.

Fire Protection Grant

The CAO and Fire Chief presented a Report about the Fire Protection Grant and requirement to enter into a transfer payment agreement to receive \$16,460.90 under the first intake of the program for minor capital upgrades in support of cancer prevention and firefighter safety.

Council adopted a by-law for the transfer payment agreement. The planned minor upgrades to both fire halls will take place in 2025.

Residential Waste Management Collection Services Agreement

Council received a Report regarding a formal agreement for residential waste management collection services through Norfolk Disposal. Council agreed to source directly to Norfolk Disposal in 2023. The level of service is consistent with the previous eleven years after the 2012 RFP award. Bayham is looking forward to continuing the close relationship it has with Norfolk Disposal.

Procurement Method – Capital Item FA-02 Facility Audits

The CAO presented a Report to Council, seeking direction from Council regarding a method of procurement for Capital Item No. FA-02 (Facility Audits). Seven facilities are planned under facility audits for 2025. Under Bayham's Procurement Policy, Council could direct a sole-source or the issuance of an RFP. Council directed staff to issue an RFP for Capital Item No. FA-02 (Facility Audits). Staff expect an RFP out in the spring.

**For further details, view the meeting agenda and minutes [HERE](#)
and watch the YouTube live-stream [HERE](#)**

DATED at the Municipality of Bayham this 17th day of January, 2025.

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