



File No. **COA-**

APPLICATION FOR MINOR VARIANCE

Planning Act, R.S.O. 1990, O. Reg 200/96 as amended

The undersigned hereby applies to the **Committee of Adjustment** for the

MUNICIPALITY OF BAYHAM
 56169 Heritage Line, P.O. Box 160
STRAFFORDVILLE, ON N0J 1Y0
 Telephone: 519-866-5521 ~ Fax: 519-866-3884

Under Section 45 of the Planning Act, R.S.O. 1990 for relief, as described in this application, from By-Law No. Z456-2003 (as amended) Municipality of Bayham.

Application to be accompanied by the fee of \$2,095.00 in cash, debit or cheque made payable to the Municipality of Bayham or by e-transfer to payments@bayham.on.ca

I/We, _____ shall assume responsibility for any additional costs exceeding the deposited amount related to the said application and understand and agree that for payment of said additional costs shall be a condition of this signed application. I/We also agree to accept all costs as rendered.

1. OWNER(S)

- a) Name _____
- b) Mailing Address _____
- c) Telephone No. Home: _____ Work: _____
- d) Email Address _____ @ _____

2. SOLICITOR / AUTHORIZED AGENT

- a) Name _____
- b) Mailing Address _____
- c) Telephone No. Home: _____ Work: _____
- d) Email Address _____ @ _____

Send correspondence to: Owner(s) Solicitor/Authorized Agent

FOR OFFICE USE ONLY		
Application No.:	File No.:	Date/Time of Meeting:
Date Received:	Fee Received:	Paid By:
Deemed Complete:	Receipt #:	Committee Decision:

3. Names and address of any mortgages, holders and charges or other encumbrances:

<u>Name</u>	<u>Address</u>

4. Legal Description and Location of Land

- a) Lot and Plan or Concession #: _____
- b) Civic # & Street Name: _____
- c) Roll # 34-01- _____

5. Nature and extent of relief applied for:

NOTE: In the case of a Supplementary farm dwelling, a Development Agreement is required.

6. Why is it not possible to comply with the provisions of the By-law?

7. Dimensions of the entire subject land affected:

- a) Frontage (m) _____
- b) Depth (m) _____
- c) Area (sq.m / ha) _____

8. Particulars of all buildings and structures on or proposed for the subject land (specify ground floor area, gross floor area, number of storeys, width, length, height, etc.)

- a) Existing

- b) Proposed

9. **Date of purchase of subject land:** _____

10. **Date of construction of all buildings and structures on subject lands:** _____

11. **Existing uses of the subject property:** _____

12. **Length of time and existing uses to the subject property have continued:** _____

13. **Existing uses of abutting properties:**

- a) North _____
- b) East _____
- c) South _____
- d) West _____

14. **Services available (check appropriate space(s))**

a) Method of Water Supply (*if applicable*)

Public Water Supply System Private Individual Well

Private Communal Well

Other (*please specify*) _____

b) Method of Sanitary Waste Disposal (*if applicable*)

Private Septic Tank and Private Communal System

Tile Field System Public Sanitary Sewer System

Other (*please specify*) _____

15. **Present Official Plan designation:** _____

16. **Present Zoning Bylaw classification:** _____

17. **Has the owner previously applied for a minor variance in respect to the subject property?**

Yes No

If Yes, describe briefly: _____

18. **Is the property the subject of a current application of consent / severance?**

Yes No

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STATUTORY DECLARATION

I/We, _____ of the
Name of Applicant(s)

_____ in the _____
(City, Municipality, Town, Township) (County/District/Region)

SOLEMNLY DECLARE / AFFIRM THAT to the best of my/our knowledge and belief, all of the information, exhibits and statements provided in this application as required under Section 45 of the Planning Act R.S.O. 1990 and Ontario Regulation 200/96 as amended are true;

THAT I/We shall assume responsibility for any additional costs exceeding the deposited amount related to the said application and understand and agree that payment of said additional costs shall be a condition of this signed application. I/We also agree to accept all costs as rendered;

AND I/We make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and affect as if made under oath and by virtue of the "*Canada Evidence Act*".

DECLARED before me at the:

_____)	_____)
(City, Municipality, Town, Township))	Signature of Applicant or Authorized Agent *
))
in the _____)	_____)
(County / District / Region))	Signature of Applicant
))
this _____ day of _____, 20__)	_____)
)	Signature of Applicant
))
))
))
_____))
A Commissioner, etc.))

* If authorized agent, a letter of authorization from the owner of the property must accompany this application.

REQUIRED SKETCH FOR MINOR VARIANCE APPLICATIONS

NOTE: Use a separate sheet of paper for the sketch.

INSTRUCTIONS

All dimensions must be in metric.

A sketch showing the following:

- i) The boundaries and dimensions of the subject lands.
- ii) All services including the location of the hydro, gas and fibre connections, municipal water and sanitary services or private well and septic bed with all dimensions from lot lines and structures
- iii) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- iv) The location of the driveway(s)
- v) The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- vi) The current uses on land that is adjacent to the subject lands.
- vii) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- viii) If access to the subject land is by water only, the location of the parking and docking facilities to be used.

It is required that a copy of this application be filed with the Secretary Treasurer of the Committee of Adjustment together with any additional relevant information, accompanied by the fee in cash, debit or cheque made payable to the Municipality of Bayham or by e-transfer to payments@bayham.on.ca

For a supplementary farm dwelling variance, a Development Agreement is required to accompany the Minor Variance. All costs for the preparation of the Agreement are in addition to the Minor Variance Application fee and are the responsibility of the Applicant.